

Agreement Procedures Committee

Conference Call Minutes

February 9, 2011

Participants	Absent
Cindy Arnold (NV) Chair	Donna Alderman (NC)
Kim Knox-Lawrence (ME)	Joy Prenger (MO)
Ghyslaine Lepage (QC)	Trina Kluever Pauli (WI)
Pamela Marshall (KY)	Carolyn Evanston (IN)
Manuel Lagunas (AZ)	Bill Kron (MS) – ex officio
Ron Hester (ON), Board Liaison	Shelia Rowen (TN), Board Liaison
Lonette Turner (IFTA, Inc.)	Debbie Meise (IFTA, Inc.)
	Tammy Trinker (IFTA, Inc.)

Cindy Arnold called the meeting to order.

Approval of minutes from last meeting

The minutes of January conference call were approved, proposed by Ghyslaine, seconded by Kim.

Candidates for Membership in APC

Looking for candidate for the Western Region, Cindy made a call to Tim Ford but no suggestion; an email will be sent to the commissioners of the Western region. Ron said that he has proposed someone from ON for the Canadian region, he is waiting for the Board approval.

Volunteer from APC to work on ITAC (Information Technology Advisory Committee)

Cindy asked if there is someone interested to participate on ITAC. The committee meets once a month, 2nd Thursday; right now they are looking at GPS and see if the wording in the IFTA manuals needs to be changed. Finally, Pamela said she will be interested, but need an approval from her office.

Question for the Committee: General Report

A question was sent to IFTA, Inc. regarding the question about 'electronic interchange capability' on the General Report; Cindy asked the members to look at that report and see if questions should be removed or added. We will discuss it at the March conference call.

Agenda for 2011 Workshop

October 5 AM:

- Drivers Simulator, LEC is looking for the possibility to have a police car driver simulator
- Board Update and ABM Recap: Presenter may be Ron or Sheila

October 5 PM:

- Recap Regional Issues – Pam offers to be in charge, she likes that part and the Town Hall
- Town Hall Meeting – presenters may be Cindy or Jennifer (have to discuss with LEC) or if not, maybe Pam. But we have to find some topics ready to go.

October 6 AM:

- Presentation on Cost Saving, please answer to Joy's survey on the IFTA message board.

- at 10:00, we might have a presentation from the Audit Workshop, according to their agenda, some presentations may be good for managers
- Lonette said that Mary Plat can present something on IRP
- Trent's presentation is confirmed

October 6 PM:

- Ron and Andrew's presentation: Subject: What is done in ON between Administration and Law Enforcement.
- For the Tax Return presentation, Ghyslaine will be talking to Trina, an update will be given in March
- Interactive IFTA Clearinghouse: confirmed

October 7 AM:

- Industry Presentation is confirmed (Mahlon Gragen)
- There are places available for presentation, total of 3.

The call ended after 30 minutes.

The next meeting is March 9, 2011

Minutes submitted by: Ghyslaine Lepage